



# TIMOTHY JONSEL S. ERMITAÑO

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#32 Mercury Road, Phase I, Pilar Village  
Las Piñas City, Philippines 1740

## EXPERIENCE

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### May 2014 - Present

#### PROGRAM SUPPORT | SENIOR MANAGER

School of Tomorrow, Philippines | National Capital Reg, Philippines

Industry	Education
Specialization	Manufacturing/Production Operations
Role	Management
Position Level	Manager

Apart from my creative contribution within the organization, I am now handling order processing and production operations. From conceptualization, to production, then warehousing to actual shipping of the items to our clientele.

The PROGRAM SUPPORT division is composed of the Multimedia Department, Production Department and Distribution Department. I have only 15 staff who makes the magic happen within our group.

### Sep 2009 - May 2014

#### MULTIMEDIA MANAGER

School of Tomorrow, Philippines | National Capital Reg, Philippines

Industry	Education
Specialization	Arts/Creative/Graphics Design
Role	Multimedia Director
Position Level	Manager

I help guide the conceptualization and direction of the Multimedia team when it comes to new theme designs for the company without compromising the over standard look and feel of the organization.

### Mar 2008 - Sep 2009

#### TECHNICAL SUPPORT SPECIALIST

Eleksis Marketing Corporation | National Capital Reg, Philippines

Industry	Electrical & Electronics
Specialization	Arts/Creative/Graphics Design
Role	Graphics Designer
Position Level	1-4 Years Experienced Employee

- Handles conceptualization and design of promotional materials in newspaper, posters other marketing materials
- Maintains company website (mostly updating)
- Handles part of the BOSE Professional Division design team.
- Calibration and troubleshooting of BOSE speakers (part of the after sales service)



**Jun 2005 - Feb 2008**

**MULTIMEDIA ARTIST**

School of Tomorrow, Philippines | National Capital Reg, Philippines

Industry	Education
Specialization	Arts/Creative/Graphics Design
Role	Graphics Designer
Position Level	1-4 Years Experienced Employee

- Conceptualize, direct and edit promotional videos
- Design artworks for our quarterly company publication PIONEER
- Layout brochures, fliers, calling card and other promotional materials
- Handle the coverage & documentation of all company events
- Operate a small in-house recording studio

**Jul 2003 - Jun 2005**

**CLERK / IT PERSONNEL**

Living Heritage Academy | National Capital Reg, Philippines

Industry	Education
Specialization	Clerical/Administrative Support
Role	Clerk
Position Level	1-4 Years Experienced Employee

- Encode and manage their student database
- Troubleshoot hardware, software and network problems
- handle diagnostic testing of students



**EDUCATION**

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**INFORMATICS (2004)**

Vocational Diploma / Short Course Certificate in Computer Science/ Information Technology | Philippines

**DE LA SALLE UNIVERSITY - DASMARIÑAS (2002)**

Bachelor of Science in Computer Science (2 Years Only)

**BLESSED TRINITY SCHOOL (2001)**

High School / Secondary Education

**SKILLS**

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**ADVANCED**

- Conceptualization & Design
- Photography & Cinematography
- Adobe CC Programs (Photoshop / Illustrator / Premiere Pro)

**INTERMEDIATE**

- Adobe CC Programs (Dreamweaver / After Effects / In Design)
- Blender 3D Animation

**BASIC**

- Post Production Video Compositing & Clean up
- Freehand Illustration
- UI / UX Design & Hard Coding

